



501 South Main Street
Mount Vernon, OH 43050
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740-393-1481

Designated Outdoor Refreshment Area (DORA) EVENT ORGANIZER FAQ



WHAT IS DORA

- [CLICK HERE FOR 'WHAT IS DORA' FAQ](#)

WHAT INFORMATION DO I NEED TO OBTAIN BEFORE APPLYING TO HAVE A DORA EVENT?

Each DORA Event Organizer will be required to submit the following documentation when applying to have a DORA event:

- Name of Event
- Date and Hours of Event
- Name and Contact info for Applicant/ Organization
- Estimated Attendance
- Purpose for having event
- Food?
- Tents?
- Event Insurance/Liability
- Security Plan to be submitted to Mount Vernon Police Department
- Safety Plan to be submitted to Mount Vernon Fire Department
- Sanitation Procedures for during and after
- Suggested trash can locations
- Event boundaries proposed (MUST BE WITHIN DORA BOUNDARY)
- Downtown Mount Vernon qualified permit holder being used as supply for event
- Electrical Needs
- Approval from Knox Public Health during the current COVID-19 Pandemic

All of the Above Information should be submitted to:

DORA@mainstreetmountvernon.com.

HOW TO PROPOSE BOUNDARIES FOR A DORA EVENT?

- Event Boundaries must be within DORA Boundary.
- All event applications must have signed approval from at least one qualified permit holder within boundary.
- Event Boundaries must represent flow of traffic, entrances and exits to be marked at boundaries.
- Event boundaries are subject to change at the discretion of the Main Street Mount Vernon DORA Committee.
- [Please Download Map](#) and use it to specify the proposed boundaries. (Include Map with Application).

WHO IS RESPONSIBLE?

- The organization applying for the event is responsible for arranging and paying for police or security.
- The organization applying for the event is responsible for arranging and paying for clean-up services during and after event.
- If an incident occurs, liability is assessed in same manner as is presently. Investigation conducted by enforcing police department and serving establishment may be held liable.

HOW DO I GET DOWNTOWN BUSINESSES INVOLVED

- Downtown merchants like to be made aware of event opportunities as soon as possible so applying several months in advance is always a good way to increase involvement.
- Attend a downtown merchants meeting and present the idea. Inquire with Downtown Manager.
- Send information to director@mainstreetmountvernon.com or call 740-393-1481 and speak with Downtown Manager to find more ways to get business involved.

WHAT LOCAL RESOURCES DO I HAVE TO HELP WITH EVENT?

- Event Organizing – DORA Committee Main Street Mount Vernon
- Event Volunteers – United Way Volunteer site (DROP IN LINK)
- Alcohol Supply – List of Qualified Permit Holders
- Security – Mount Vernon Police Department
- Safety – Mount Vernon Fire Department and EMS
- Sanitation – Downtown Manager
- Cup Supply – Main Street Mount Vernon

PROPOSED DORA BOUNDARIES



- Establishment of the DORA boundary was done so to include all of the qualified permit holders within the Central Business District and General Business District of Downtown Mount Vernon. Avoiding any treatment facilities along the outer edge of the boundary, the perimeter was created to also include parking lots, parks and other green spaces for optimal event spacing. The DORA Boundary is also located less than a block from Mount Vernon Fire Department Station 491 and the Mount Vernon Police Department is located within the DORA boundary itself.
- To approve DORA, a committee of community stakeholders, merchants, restaurants, substance abuse action teams, and other city representatives was created and met after an investigation and research period done by Main Street Mount Vernon. Communication with other communities and input from local Police and Fire Departments as well as other DORA Community Police Departments was reviewed. After the application was approved by the DORA Committee, the Main Street Mount Vernon Board of Directors approved of the application, before being sent to the Mount Vernon Greater Downtown Management Council and The City of Mount Vernon City Council for approval. Public forums were held and upon official approval from City Council, the Ohio Department of Liquor Control issues updated licensing to qualified permit holders within the DORA.